

# Constitution of the South African Grand Masters Hockey Association (SAGMHA)

*(As amended on the 26/03/2022 and adopted at the Annual General Meeting held on 26/03/2022)*

## **DRAFT- THIRTEEN Version 2 20 MARCH 2022**

### **Preamble**

The World Grand Masters Association (WGMA) was founded in 2002 and recognized by the FIH in 2006, for Grand Masters 5-year age groups of both genders of 60 and over.

SAGMHA was founded in 2012 and affiliated to WGMA and unofficially to the South African Masters Hockey Association (SAMHA.)

WGMA has subsequently been replaced by the World Masters Hockey Ltd. (WMH) to which SAMHA is associated. WMH is recognised by the FIH (the world governing body for hockey) as having sole responsibility for organising and managing official Masters Hockey tournaments globally.

South African Grand Masters Hockey Association (SAGMHA) has been officially affiliated to South African Masters Hockey Association (SAMHA) since 01 September 2020.

SAGMHA and SAMHA comply to the Vision statement, Mission statement, Objectives, Rules and Regulations of WMH.

Communication pertaining to local and international hockey tournaments will therefore be referred to and communicated as a South African Masters Tournament and NOT a South African Grand Masters Tournament.

The affiliation with SAMHA will ultimately transition into a single South African Masters Hockey entity. This Constitution shall remain in force until such time as a joint and common South African Master's Hockey constitution has been negotiated, communicated and implemented. Until this is achieved SAGMHA will be represented at the Annual WMH Congress as well as any Special General Meetings convened by WMH.

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## 1. Word importing in this constitution

- 1.1. A reference to a function includes a reference to a power, authority and duty;
- 1.2. Words importing the singular include the plural and vice versa;

- 1.3. Words importing any gender include the other genders;
- 1.4. The Annexure attached hereto form an Integral and detailed part of this Constitution and the Executive Committee are empowered to amend these from time to time as necessary for the proper and expedient functioning of the Association.

## 2. Name of Association

The body shall be called the SOUTH AFRICAN GRAND MASTERS HOCKEY ASSOCIATION hereinafter referred to as "The Association".

## 3. Definitions

Individual Member: a fully paid member who is a player, coach or administrator of SAGMHA hockey.

## 4. Structure of SAGMHA

4.1. The SAGMHA shall be a voluntary association (not for personal gain) of hockey players and administrators of a sports body and shall have an existence independent of its members with perpetual succession and all its assets shall be registered or held in the name of SAGMHA. Members shall not be liable to meet the debts or liabilities of the SAGMHA and the liability of members shall be limited to payment by them to the SAGMHA of the annual capitation fees, local and international tournament related expenses due by them in terms of this Constitution.

4.2. All assets, funds, profits and gains of the SAGMHA shall be utilized solely for investment and / or for the objectives, as determined from time to time, by the Executive Committee of the SAGMHA and shall in no circumstances be distributed to any person or persons.

## 5. Primary Objectives of SAGMHA

5.1. To be affiliated to the Governing Body of South African Masters Hockey Association (SAMHA), the South African Hockey Association (SAHA) and World Masters Hockey (WMH)

5.2. To act as the sole controlling body for SAGMHA

5.3. To promote the interest of SAGMHA at all times

5.4. Organise and coordinate the affairs of the SAGMHA at a national level and encourage the formation of Provincial Masters Hockey bodies.

5.5. To administer the rules of hockey as adopted and advised by the Governing body of South African Hockey

5.6. To Encourage Over 60 and Over 55 hockey players, coaches, administrators and umpires to remain or return to the great game of hockey and to participate formally in South African Grand Masters Hockey.

5.7. To ensure and oversee that a annual inter-provincial tournament for South African Grand masters Hockey players take place on a rotational provincial basis and to further ensure that the local Organising Committee (L.O.C.) abides by the financial and team participation criteria as set out in Appendix A.

5.8. Promote the spirit of Masters Hockey

5.9. Support and maintain the rules of the game of hockey as adopted by The South African Masters Hockey Association, South African Hockey Association and World Masters Hockey

5.10. Advance the interests of the game of hockey generally regardless of politics, race, religion or gender.

- 5.11. Promote and manage projects to serve the greater interests of and to the benefits of over 60's masters Hockey
- 5.12. Organise Masters hockey for players aged 60 and over , with a view to developing national strength at a 60+ level in order to be able to compete on a par with top international sides.
- 5.13. Control and administer the selection coaching and management of SAGMHA representative teams attending international tournaments
- 5.14. Integrate into World Masters Hockey (WMH), liaise closely with this controlling body and SAMHA and maintain representation at their tournaments.
- 5.15. Coordinate fund raising and sponsorship wherever possible and applicable, for SA Grand Masters Hockey players (Master+60)
- 5.16. The SAGMHA committee shall determine the Annual capitation fee due to SAGMHA
- 5.17. The activities of SAGMHA shall be mainly directed to the furtherance of these objectives.

## 6. Membership of SAGMHA

### 6.1. South African Provinces

- 6.1.1. All the South African Provinces, upon acceptance of their Provincial Constitution, by the SAGMHA Committee and their hockey members affiliated to SAMHA and SAHA, who have paid their Annual Capitation Fees, qualify as members of SAGMHA. All SAGMHA Provinces and Members are entitled to participate at any SAGMHA Social Tournaments, the Annual SAGMHA Masters IPT and any World Cup Hockey Trials and Tournaments.
- 6.1.2. WMH Eligibility Policy Guidelines will be adopted and adhered to for the purpose of World Cup and International Hockey Trials and Tournaments

### 6.2. SAGM Alliance

- 6.2.1. The SAGM Alliance qualifies as per 6.1, with the proviso that the members have paid their Annual Capitation Fees to SAGMHA and that the SAGM Alliance Constitution is aligned to the SAGMHA Constitution (inclusive of provincial and national team selection priorities/ criteria) and that the SAGM Alliance further adheres to and complies with the relevant and appropriate clauses as reflected within the SAGMHA Constitution and particularly the following clauses:
  - 6.2.1.1. Annual SAGMHA Capitation Fees **(14.1)**
  - 6.2.1.2. Annual SAHA Fees **(14.4)**
  - 6.2.1.3. SAGMHA Code of Conduct and good Behaviour
  - 6.2.1.4. Annual General Meeting **(16)**
  - 6.2.1.5. Voting Rights **(18.2)**
  - 6.2.1.6. Participation at The SAGMHA IPT Tournaments **(8)**
  - 6.2.1.7. S.A.G.M.H.A. Membership Termination **(15)**
  - 6.2.1.8. S.A.G.M.H.A. Liability **(20)**
  - 6.2.1.9. Compliance with the SAGMHA Constitution

### 6.3. Non-South African Hockey Entities

- 6.3.1. With reference to a principle SAGMHA Objectives which is to "Advance the interests of the game of hockey generally, regardless of politics, race, religion or gender" SAGMHA will accommodate potential applications from any other

organisation or association of players, if it requests affiliation to SAGMHA and if the Applicants constitution is submitted and accepted by the SAGMHA Committee and that the members have paid their Capitation Fee.

## 7. South African Masters Hockey Players and Potential Alliance Players Who Wish to participate at the SAGMIPT's and WMH World Cup Tournaments

7.1. SAGMHA hockey players to avail themselves to SA Provincial selection prior to SA Alliance selection.

7.2. South African Grand Masters Hockey Players are to avail themselves for IPT selections, to the S.A. Provincial Teams, prior to availing themselves to an Alliance Team.

7.3. "Best" available SAGMHA players are to avail themselves for WMH World Cup selection

7.4. It is imperative in the interest and development of South African Grand Masters Hockey that the "best" available players are available for selection for the South African Teams participating at the World Cup Tournaments.

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| 7.5. "Best" is normally associated /referred to as the most experienced, fittest, skilful and versatile player who is available to represent South Africa at the Masters World Cup and/or any International Tournament |
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7.6. Whereas the opportunity to have a "second bite at the cherry" i.e. not selected for a South African Grand Masters Team, but still have an opportunity to participate at the World Cup under the banner of a non-South African team is welcomed in the interest of the development of the player, the following mandatory rules must be adhered to.

## 8. Participation at the SAGMHA IPT Tournaments.

8.1. Provincial Team selection trials to be communicated to all the relevant age group Provincial Players, no less than four (4) weeks prior to the scheduled initial trial date.

8.2. If a South African Provincial Grand Masters Team has selected sufficient players within any Age Group ,Post Provincial Trials to participate at a GMIPT, and a potential Alliance player HAS attended the Provincial Trials, the Provincial Chairperson will provide the S.A. Alliance, within 7 days after THE Provincial Trials, a list of the players who may elect to apply for representation for the S.A. Alliance.(I.E. the players who have not been selected for their Province)

8.3. Players who do not however, attend the Provincial trials WILL be required to apply for dispensation, to the Provincial Chairperson. (Application for dispensation must be submitted at least fourteen (14) days prior to the scheduled and communicated trial date and must include relevant **current** supporting and motivations details as to why they do not want to represent their Home Province and not **past** history details)

8.4. The Provincial Chairperson will either accept or reject the application and will furnish the S.A. Alliance with details pertaining to the player who has applied for dispensation

8.5. Provincial Chairpersons will at all times endeavour to apply honest, non-selfish and transparent reasons for not accepting the dispensation application.

## 9. Participation at the WMH World Cup Tournaments

9.1. If the S.A. Alliance player, who had adhered to the provincial availability and/or pursued the dispensation process, was selected to represent the Alliance Team at the GMIPT and wishes to participate at the Masters W.C. Tournament and therefore avail themselves for W.C. Participation and potential Selection, the following process will apply

9.2. They must avail themselves first and foremost, for selection for the South African W.C. Team as opposed to availing themselves for the SA Alliance

9.3. Players who do not want to be considered for the S.A. Masters W.C. Team but prefers to be considered for the Alliance W.C. Team, **MUST** apply for dispensation, to the SAGMHA PRESIDENT prior to the commencement of the W.C. Trial or Trials(Application for dispensation must be submitted at least fourteen (14) days prior to the scheduled and communicated trial date or dates and must include relevant current supporting and motivations details as to why they do not want to represent their country South Africa, and not **past** history details)

9.4. The President of SAGMHA in consultation with the S.A.G.M.H.A. SELECTION COMMITTEE will respond and provide a dispensation response, to the S.A. Alliance no later than 7 days after receipt of the dispensation application.

## 10. Masters Age Group Selection Criteria for WMH Cup Tournaments

10.1. SAGMHA hockey players who intend to be considered for WMH W.C. Tournaments must avail themselves to be considered to participate in their respective age group as defined by WMH Eligibility Policy. (Age as at 31 December of the scheduled WMH W.C. Tournament)

10.2. Application to be considered to participate in the age group below their age group, will only be considered if the intended team age group participation is not possible, due to the inability of S.A. to enter such an age specific team

10.2.1. Insufficient players to enter a S.A. 70+ Team. Application to participate in the age group 65+ will be considered.

10.3. The above has been instituted to ensure that the best team per age group is selected to represent S.A. at the WMH W.C. Tournaments

10.4. Age Group Dispensation for WMH World Cup Participation will be as per WMH Eligibility Policy.

10.5. SAGMHA players intending to participate at the WMH World Cup tournaments should avail themselves for selection to their particular age group, in the interest of their particular age group team competitiveness and in the interest of S.A. Hockey and not for personal interest or gain.

## 11. Qualification Criteria for Players Representing their Provinces

11.1. In order to qualify to be a playing member of a province a player must be a bona fide active hockey player either playing in the "normal" hockey leagues in the respective provinces or organized Masters Hockey Leagues and have paid all the required provincial and national hockey subscriptions/levies.

## 12. South African Citizen Players who reside outside of the Boundaries of South Africa

12.1. South African Citizen Players who reside outside of the boundaries of South Africa will be required to be active playing hockey members in whichever country they reside and will be liable for SAGMHA and SAHA levies and or any other hockey related affiliation payable levies.

## 13. General players qualification criteria

13.1. Applicants of any age may become members of SAGMHA

13.2. All the rules concerning the ages of players in specific representative Leagues and Tournaments must however be adhered to by all members and teams. Provinces may however elect to field mixed age teams for social games.

13.3. All applicants must engage in the majority of their hockey related activities in their respective provinces

## 14. Annual SAGMHA Capitation Fees

14.1. SAGMHA is funded by the collection of members' annual fees. (Capitation Fees). These fees cover the organisation's annual running costs. The Annual SAGMHA Player Capitation Fees are determined by the fixed and variable expenses that are incurred by SAGMHA for the sole purpose of the efficient operations of SAGMHA.

14.2. The Annual SAGMHA Player Capitation Fees are due no later than the end of February of each Financial Year. The Provinces are accountable to ensure that these fees are collected and that payment is effected to the SAGMHA Bank Account.

14.3. The SAGMHA Committee will review the Capitation Fees on an annual basis, at the end of a Financial Year and post the AFS Financial Review.

14.4. The Annual SAGMHA Player Capitation Fees exclude the mandatory fee payable directly to SAHA per member.

14.5. Other than Fixed Expenses, any subsidies/contributions/variable payments will be determined by the President and Treasurer and will be tabled at the Executive Committee Meetings for approval.

## 15. SAGMHA Membership Termination

15.1. An existing Member (Individual Player) may terminate membership at any time. However, no repayment of annual fees will be due, and no forfeiture fee will be payable by SAGMHA to any member as a result of that member's termination from SAGMHA.

15.2. Should the Executive Committee decide that a Member has brought the Association into disrepute, or it is reported that a Member has brought the Association into disrepute, they may suspend and/or terminate that Member's membership after conducting an investigation followed by a disciplinary process. The outcome will be documented at a regular Executive Committee meeting. In this instance, no repayment of annual fees will be due.

## 16. SAGMHA Organisation/ Annual General Meeting

16.1. SAGMHA shall consist of an Executive Committee and Player Membership.

16.2. The Annual General Meeting of the SAGMHA shall be held during the Annual SAGMHA IPT Tournament.

- 16.3. The Annual General Meeting of the SAGMHA IPT Tournament is normally scheduled to take place in the 4th Quarter of a Calendar Year but unforeseen circumstances may require the SAGMHA Committee to reschedule the Tournament to an alternate date.
- 16.4. Notice of the AGM as well as an Agenda, the Minutes of the previous AGM, the latest Annual Financial Statements and any other documents for the member's information, shall be circulated by the Secretary not later than 14 days prior to the date of the AGM.
- 16.5. AGM relevant documentation will be sent to the Provincial Chairperson and will also be hosted on the official SAGMHA Website.
- 16.6. A single copy of each AGM document will be printed and provided to each Province who has voting rights, at the AGM as well as SAGMA and other associations as per clause 5.
- 16.7. The President of SAGMHA (or a nominated member of the SAGMHA Committee if unavailable) shall preside over the AGM.
- 16.8. The Executive Committee will be elected from the Membership at an AGM.
- 16.9. Nominations for Election for Executive Members at the AGM will occur every 2 years, unless a current member resigns and/or is unable to fulfil their documented duties. In such cases the standard procedure for nominations for election will follow at the next SAGMHA IPT/A.G.M.
- 16.10. In the event of a resignation prior to the scheduled AGM, nominations will be requested from the Provinces and the successful member will be voted for and elected at the AGM.
- 16.11. The names of existing Executive Members whose terms have not expired will however be tabled for confirmation of continued availability, continuity and accountability of their current portfolios at the AGM.
- 16.12. Outgoing SAGMHA committee members will be required to provide an official documented handover detailing current projects, issues, concerns etc. to the President and the incoming portfolio incumbent.
- 16.13. Outgoing SAGMHA committee members will also be required to attend at least one (1) but preferably two (2) Committee Meetings post their resignation and/or post their retirement. Attendance of the SAGMHA Committee will contribute to facilitate an orderly portfolio handover.
- 16.14. Written nominations for the SAGMHA Committee must be signed by the nominator, a seconder and the member and received by the SAGMHA Secretary no later than 14 days prior to the date of the annual inter-provincial tournament (SAGMHA IPT)/A.G.M
- 16.15. The Committee is empowered to fill any vacancy on the Committee or to co-opt additional members during its tenure. The person being appointed should preferably be a Current Grand Masters Hockey Player, or have been a previous Masters Hockey Member and/or Administrator.
- 16.16. The Executive Committee shall fill vacancies where any of the office bearers cease to hold office during their elected term. Any appointments shall be communicated in writing by the Executive Committee to the Provincial Chairpersons and populated on the SAGMHA Website, within fourteen (14) days of such an appointment
- 16.17. It is highly recommended that Each Province nominate at least one representative to be a member of the SAGMHA Committee. Provincial representation will facilitate "Timeous and Consistent Communication" and will contribute to participative, collaboration and decision making transparency
- 16.18. Subject to the approval of the Executive Committee, the Chairperson shall have the right to co-opt any other person or persons to assist the Executive Committee in the

execution of specific duties. Such person or persons shall be required to attend meetings of the Executive Committee for the business in question.

16.19. The Chairman of the forthcoming annual inter-provincial tournament SAGMHA IPT organising committee is to be one of the co-opted members, if not already a SAGMHA Committee Member.

16.20. The Executive Committee shall have the power to implement rulings in respect of the interpretation of the constitution in any matters affecting the affairs of SAGMHA, which are not specifically regulated by the Constitution. Such rulings shall be ratified after applying the defined voting rights at the next AGM where the ruling shall be tabled for discussion and voted for either acceptance with or without amendment or rejection. Such decisions will be binding on all Members and remain in force until the next AGM.

16.21. The Executive Committee shall be scheduled to convene at least once a month but never less than every six (6) weeks. In the event of a stalemate, regarding a debateable decision, each office bearer shall have one vote with the Chairperson having a casting vote where necessary

16.22. For the meeting to be officially recognized, a quorum must be present which will consist of at least four (4) members of the Executive Committee

## 17. The SAGMHA Committee: Key Functions

The affairs of the SAGMHA shall be governed and managed by an Executive Committee consisting of a President and seven (7) members elected at an AGM.

### 17.1. President

17.1.1. The PRESIDENT shall be directly elected and/or re-elected at the Annual General Meeting.

17.1.2. The President's term of office shall be two (2) years, with the option to stand for re-election at the AGM

17.1.3. The President may be elected for a maximum of three (3) consecutive terms

17.1.4. Should the President stand down or retire for whatsoever reason before their terms expires, the vacancy shall be filled from within the executive committee members and the person so appointed shall assume the presidency until the next scheduled SGM or AGM.

17.1.5. The Key Functions of the President are to:

17.1.5.1. To ensure that all statutory requirements, National and International affiliations and liaison therewith are in place

17.1.5.2. Ensure that the Executive Committee and its office bearers are fulfilling their roles as defined herein, and

17.1.5.3. Oversee policies, administration, finance, code of conduct, local and international tournaments and the general running of SAGMHA within all of South Africa's Provinces

17.1.5.4. Represent SAGMHA at the relevant hockey meetings, conferences conducted by SAMHA, SAHA and WMH.

17.1.5.5. The President shall fulfil the "backup role" for the Treasurer

17.1.6. The President must table a report on an annual basis at the AGM of SAGMHA. This report must include, inter alia, key developments, within S.A. Masters Hockey, World Masters Hockey, W.C. Tournaments, Constitution Amendments, Key Financial Review Concerns, Confirmation of Current and/or Appointment of A Certified Financial Accountant., General Issues and Concerns pertaining to SAGMHA.

17.1.7. The President should at all times ensure that the objectives and vision of Masters Hockey is communicated and implemented

17.1.8. The President shall review, agree and certify that the Annual Financial Statements that are submitted to the CERTIFIED FINANCIAL ACCOUNTANT by the Treasurer, reflect the SAGMHA Financials as At the Financial Year End.

## 17.2. Secretary

17.2.1. The SECRETARY shall be directly elected and/or re-elected at the Annual General Meeting.

17.2.2. The Secretary's term of office shall be two (2) years, with the option to stand for re-election at the AGM

17.2.3. The Secretary may be elected for a maximum of two (2) consecutive terms

17.2.4. The Key Functions of the Secretary are:

17.2.4.1. To co-ordinate and schedule Executive/Committee Meetings

17.2.4.2. To ensure that accurate minutes of the SAGMHA Executive/Committee and AGM are recorded, distributed and maintained.

17.2.4.3. To secure all documents of record, including those required by statute and upon the expiry of the term of office that these are handed over to the successor

17.2.4.4. To ensure that Documented Governance is followed with regards to the AGM, including the nomination forms

17.2.4.5. To be the gatekeeper regarding the contents of a SAGMHA Newsletter.

17.2.4.6. To compile and distribute the SAGMH Newsletter based on the SAGMHA content providers.(Internal and External)

## 17.3. Treasurer

17.3.1. The TREASURER shall be directly elected and/or re-elected at the Annual General Meeting.

17.3.2. The Treasurer's term of office shall be two (2) years, with the option to stand for re-election at the AGM

17.3.3. The Treasurer may be elected for a maximum of three (3) consecutive terms

17.3.4. The Key Functions of the Treasurer are:

17.3.4.1. The Treasurer shall be suitably qualified or have the relevant experience to fulfil the Treasurer's Portfolio.

17.3.4.2. The Treasurer must maintain the Books of Account of the affairs of the SAGMHA. Such books together with all other papers and documents relating to the business or the affairs of the SAGMHA shall upon request be accessible to SAGMHA Committee Members

17.3.4.3. The Books of Account and the archiving of financial related documents must be processed and managed via an implemented Industry standard Financial Application Software Package

17.3.4.4. The Treasurer and President will have access to the PROFILES AND PASSWORDS of both the Nedbank Current and Investment Accounts in addition to Access to the Financial Application Software Package

17.3.4.5. All monies paid to the SAGMHA Bank Account must be effected via Electronic Funds Transfer.

17.3.4.6. SAGMHA will not accept CASH as a payment

- 17.3.4.7. The account is to be operated via electronic banking and the Treasurer should control the account and be the primary person responsible for the receipt and payment of transactions
- 17.3.4.8. The Treasurer must forward the latest month-end bank statements to the secretary for distribution to the SAGMHA Committee.
- 17.3.4.9. The Treasurer must table and discuss the latest month-end bank statements at each scheduled SAGMHA committee meeting and request approval thereof.
- 17.3.4.10. The Treasurer must in addition to the latest bank statements, table a Monthly Income and Expense Financial Report, created by the Financial Application Software Package (FASP)
- 17.3.4.11. The Treasurer will distribute via the Secretary and to be tabled at the SAGMHA Committee, a Quarterly Financial Report, extracted from the FASP.
- 17.3.4.12. The Treasurer shall prepare Annual Financial Statements for review by the President, prior to presentation the SAGMHA Committee.
- 17.3.4.13. The AFS will thereafter, be forwarded to the appointed Certified Financial Accountant, for purposes of providing an independent CERTIFIED SAGMHA FINANCIAL REVIEW.
- 17.3.4.14. This INDEPENDENTLY CERTIFIED FINANCIAL REVIEW will be presented to the Annual General Meeting and must be adopted at the AGM

#### 17.4. Governance and Technology Administrator

- 17.4.1. The Governance and Technology Administrator shall be directly elected and/or re-elected at the Annual General Meeting.
- 17.4.2. The Governance and Technology Administrator term of office shall be two (2) years, with the option to stand for re-election at the AGM
- 17.4.3. The Governance and Technology Administrator may be elected for a maximum of two (2) consecutive terms
- 17.4.4. The Key Functions of the Governance and Technology Administrator are:
  - 17.4.4.1. To Ensure that SOCIAL MEDIA technology is utilised to the full benefit of SAGMHA
  - 17.4.4.2. Custodian and gatekeeper of the SAGMHA Website
  - 17.4.4.3. Accountable for the governance of the Website Contents including administrative passwords etc.
  - 17.4.4.4. Ensure that SAGMHA Complies to the POPIA ACT
  - 17.4.4.5. Act No. 4 of 2013: Protection of Personal Information Act, 2013
  - 17.4.4.6. Chairperson of SAGMHA Disciplinary Committee in terms of the SAGMAH Conduct, As Set Out in Appendix "B".
  - 17.4.4.7. Custodian of the SAGMHA PLAYERS DATABASE
  - 17.4.4.8. Establish and maintain a National Grand Masters Players Database
  - 17.4.4.9. To ensure that a registration policy is introduced in order to obtain the details of new SAGMHA members and to accommodate player detail changes.
  - 17.4.4.10. The Governance and Technology Administrator shall compile a portfolio report, to be tabled at the A.G.M.

#### 17.5. Playing Affairs Co-ordinators: One for Men and One for Ladies

- 17.5.1. The Playing Affairs Co-ordinator: Men's and Ladies shall be directly elected and/or re-elected at an Annual General Meeting.

17.5.2. The Playing Affairs Co-ordinator: Men's and Ladies term of office shall be two (2) years, with the option to stand for re-election at the AGM

17.5.3. The Playing Affairs Co-ordinator: Men's and Ladies may be elected for a maximum of two (2) consecutive terms

17.5.4. The Key Functions of the Playing Affairs Co-ordinator: Men and Ladies are:

17.5.4.1. To coordinate the various SAGMHA related hockey playing activities at National and International Level

17.5.4.2. This Playing Affairs portfolio is a joint accountability portfolio and the Men's Playing Affairs Portfolio will be accountable for all the Men's W.C. arrangements and budgets/expenses and the Ladies playing Affairs Portfolio accountable for all the Ladies W.C. arrangements and budgets/expenses.

17.5.4.3. The Playing Affairs Coordinators will be jointly responsible for the co-ordination of the annual SAGMHA IPT (inter-provincial tournament) in conjunction with the Chairperson of the hosting province. The Provincial Chairperson will however assume responsibility and accountability for the success of the SAGMHA IPT.: As Set Out in Appendix "A".

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| 17.5.4.4. It MUST be noted that the annual SAGMHA IPT should not be seen as a profit source and should be kept as affordable as possible for the players |
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17.5.4.5. The Playing Affairs Coordinators will be required to identify potential age group selectors for Trials in the event of a pending World Cup .The list of potential selectors must be forwarded to the President for discussion and prior to forwarding invitations to attend.

17.5.4.6. To contact and liaise with Provinces and by extension hockey clubs to encourage and promote the participation of players in Grand Masters hockey i.e. club teams, provincial tournaments, Masters' tournaments with the ultimate objective of getting players into the Grand Masters Fraternity

17.5.4.7. Provinces hosting the annual SAGMHA IPT must effect a payment to the SAGMHA Bank Account, within 14 days of hosting the IPT Tournament

17.5.4.8. Facilitate a communication channel between the SAGMHA IPT hosting organizers, the SAGMHA Executive and the SAGMHA Provincial Chairpersons

17.5.4.9. World Cup and Other International WMH sanctioned Tournaments.

17.5.4.10. The Playing Affairs Co-ordinator: Men's shall compile a portfolio report, to be tabled at the A.G.M

17.5.4.11. The Playing Affairs Co-ordinator: Ladies shall compile a portfolio report, to be tabled at the A.G.M

## 17.6. Marketing and Transformation

17.6.1. SAGMHA HOCKEY DEVELOPMENT: Establish and maintain contacts with "smaller" provinces to spread the playing of hockey at S.A. Grandmasters level.

17.6.2. Facilitate a communication channel between the "non SAGMHA Participant Provinces" the SAGMHA Executive and the SAGMHA Provincial Chairpersons

17.6.3. Co-ordinate with The SA Alliance in order to encourage their players to participate in SAGMHA tournaments and events

17.6.4. Identify potential sponsors and fund raising initiatives.

17.6.5. The Marketing and Transformation Portfolio Incumbent shall compile a portfolio report, to be tabled at the A.G.M

## 18. Voting Rights

### 18.1. Executive Committee Meetings (ECM)

18.1.1. For the meeting to be officially recognized, a quorum must be present which will consist of at least four (4) members of the Executive Committee

18.1.2. When the Executive committee is required to vote on items raised during their meetings then a simple majority vote will determine the implementation of a Executive committee proposal

18.1.3. The President has the deciding vote in the event of a stalemate.

### 18.2. Annual General Meeting (AGM)

18.2.1. All members (as defined) of the SAGMHA who have met their financial commitments are entitled to attend the AGM and air their views on SAGMHA affairs

18.2.2. The election of the committee members will be conducted through the mechanism of a simple majority of eligible representatives or their certified proxy duly authorized in writing, by their Province or Alliance, at the AGM. This vote will be by ballot

18.2.3. Each province is entitled to send more than one representative team (Ladies and Men's Teams) to the tournament in each age group of 55+, 60+, 65+, 70+ and 75+

18.2.4. Each representative team other than the 55+ teams, will be entitled to one (1) vote

18.2.5. Team representatives must be players participating at the IPT in their respective age group and must be present at the AGM

18.2.6. All the members of the representative teams must however, have effected payment for their Annual Capitation Fees prior to attendance at the IPT and/or AGM

18.2.7. Teams who field underage players, for which prior dispensation has not been submitted and accepted, will not be entitled to vote. Underage dispensation rules as per WMH will apply

18.2.8. Each Provincial Chairperson and Alliance Chairperson will have one vote

18.2.9. Additional invitation teams may be accepted by the tournament organisers, after consulting with the SAGMHA Playing Affairs Coordinator. The invitation teams will however not have voting rights at the SAGMHA annual general meeting

18.2.10. It is hoped that, in the spirit of Hockey in general and Grand Masters Hockey in particular, consensus on all matters including the Election of committee members will be aimed for and achieved. A two thirds (67%) majority of the votes cast, of those entitled to vote would be required to carry any changes to the Constitution, while a simple majority would prevail in other matters

### 18.3. Special General Meeting (SGM)

18.3.1. Where amendments to the Constitution are proposed and which cannot be expeditiously dealt with at an AGM then a SGM may be convened by the President and/or at least three (3) Executive Committee Members.

18.3.2. The Secretary, upon receiving a written request made by the President and/or at least three (3) Executive Committee Members, shall convene a Special General Meeting. The agenda shall express the purpose of the meeting to be called, and no other business other than that which is specified shall be transacted at the Special General Meeting.

18.3.3. Notice of such meeting shall be electronically mailed (inclusive of a calendar schedule) not later than thirty (30) days prior to the date of the meeting.

18.3.4. An S.G.M. communication will be sent to the Provincial Chairpersons and an S.G.M. notice, will be placed on the SAGMHA Website

18.3.5. "Voting and Tracking Options" must be activated.

18.3.5.1. Use Voting Buttons

18.3.5.2. Request a Delivery Receipt for this Message

18.3.5.3. Request a Read Receipt for this Message

18.3.5.4. Confirmation of the above "tracking options" will constitute confirmation that the electronic mail has been sent, received and read.

18.3.6. The notice shall include an agenda of business to be conducted at the Special General Meeting.

18.3.7. If a SGM is held at an IPT then the Quorum requirements of the AGM shall apply.

18.3.8. For the Special General Meeting, a quorum is required and if the SGM is able to be conducted in a "round the table forum" the quorum shall consist of the entire SAGMHA Executive, all the Provincial Chairpersons and at least 2 active players from each Province.

18.3.9. If the SGM is conducted via Microsoft Teams, Zoom, or any other Social Media, the quorum shall consist of the entire SAGMHA Executive, all the Provincial Chairpersons and at least 2 active SAGMHA players (Who have paid their Annual Capitation Fees) from each participating Province or entity who qualifies to vote.

18.3.10. If any quorum (Social Media or Round the Table) is not present within 30 minutes of the appointed time for the meeting, the meeting shall be cancelled and reconvened after a period of 3 weeks after which the members present shall be regarded as a quorum.

18.3.11. Voting rights must remain as those determined at the preceding IPT AGM which are based on the number of certified teams at that IPT tournament and the votes of the individual Provincial Chairpersons and the Alliance chairperson (Section 18.2). A two thirds (67%) majority of votes cast is required to carry any decision pertaining to the agenda item/s as reflected on the S.G.M. Agenda.

## 19. Tournaments

19.1. The Rules and Regulations applicable to Inter Provincial Tournaments of the Association.

## 20. SAGMHA Liabilities

20.1. Any actions instituted by or against SAGMHA shall be taken in the name of the Association as such, and no Player of the Association shall be personally liable for any debts or obligations, irrespective of the manner incurred.

20.2. SAGMHA shall not be liable for any loss or injury sustained by any member or official in the playing or administration of hockey.

20.3. No member of the Executive Committee or officer or employee of the Association shall incur any personal liability for any act done on behalf of the Association in the discharge of his duty, unless such person shall be guilty of gross negligence or fraud.

20.4. SAGMHA will take relevant precautions to ensure that any personal data stored by the Association is used only for its specified purpose.

## 21. Dissolution of the Association

21.1. Permission to dissolve must be a KEY AGENDA ITEM for discussion at an AGM.

21.2. A Special General Meeting is called as per 7.3 of the Constitution.

21.3. The Association may be dissolved at a SGM or AGM provided at least two-thirds of the quorum present vote and are in favour of closing the Association.

21.4. In the event of full- fledged merger with South African Masters Hockey Association (W.M.H. and SAMHA Directive) a two-thirds majority of the quorum present will not be required. The imminent merger will unfortunately not be negotiable.

21.5. A two thirds majority of the quorum present will however be required regarding the allocation and/or distribution of any remaining assets. (Bank Balances and Playing Kit).

## 22. SAGMHA headquarters

22.1. SAGMHA has no physical headquarters .SAGMHA Committee Meetings are conducted in person or via Microsoft Teams, Zoom or any appropriate Social Media.

## 23. SAGMHA PLAYING KIT

23.1. Will conform to the SA Masters style and colours.

## 24. General

24.1. The SAGMHA Committee shall, from time to time, draft policies, rules and regulations and operational procedures with respect to inter-alia, finance, annual inter-provincial tournaments, selection of South African World Cup Touring Teams etc.

24.2. These documents will be sent to the Provincial Chairpersons and will be reflected on the SAGMHA Website.